

TOTARA PERFORM:

G.R.O.W. APPRAISAL QUESTIONS

Use the ideas in these templates to build your own appraisal activities in Totara Perform

GOALS

What goals are you currently working towards?

What are your primary goals this month/quarter/year?

What long term goals do you have?

What would your dream job look like?

Which company goals does your work relate to?

REALITY

How far do you think you are meeting your current goals?

What is preventing you from meeting your goals?

What have been your biggest challenges in trying to meet your current goals?

How do you feel about your current role?

OPTIONS

Who could you involve to help you meet your goals?

What have you considered but not tried yet?

What could we do to help move your current role towards your dream job?

Are there any tools or equipment that would enable you to achieve your goals more quickly or effectively?

WRAP-UP

What actions will you/I take before our next meeting?

What immediate steps will you take to overcoming the challenges we've identified?

What big decisions have we made in this meeting?

